

**TRICARE NON-NETWORK  
REGISTERED NURSE (RN)/LICENSED PRACTICAL NURSE (LPN)/  
NURSE PRACTITIONER (NP)  
PROVIDER APPLICATION**

*We expect providers to submit claims electronically. If it is necessary to submit a paper claim, the only acceptable forms are the approved **red and white** NUCC 1500 (02-12) form and the NUBC UB-04 (CMS -1450) forms. These forms must include the instructions on the back page.*

*Before submitting an application, please note nurses can be loaded to our provider file via claims submissions in lieu of an application. TRICARE will use online resources to confirm you meet TRICARE criteria.*

**Please submit the completed application package to:**

**Fax: 844-730-1373**

**or**

**Mail to:**

**TRICARE West**

**Provider Data Management**

**PO Box 202106**

**Florence, SC 29502-2106**

*Health Net Federal Services offers payments and remittances by National Provider Identifier (NPI) number. **The NPI billed on the claim will determine where payment and remittance will be sent.** It is critical the information provided matches how your office will file claims. Inconsistent data will negatively impact claims payment.*

*If your business requires multiple mailing/payment addresses, please provide an NPI for each. **If you have more than one NPI, you must complete a separate application for each NPI number.***



**TRICARE Non-Network Individual Application**

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Gen: \_\_\_\_\_ Title: \_\_\_\_\_

Social Security #: \_\_\_\_\_ NPI#: \_\_\_\_\_

Are you employed by the US Government?  Yes  No

Do you sign your own claim forms?  Yes  No

If No, Signature Authorization forms are attached. Please complete these forms and have them notarized for each practitioner. Without signature authorization forms on file, each claim will require a physical signature from the rendering provider and claims without signature will be returned without processing the claim for payment.

Do you maintain a solo practice?  Yes  No

**Solo Practice Information**

Solo Practice Tax ID: _____	NPI#: _____
Date you began using this Tax ID #: (mm/dd/yyyy) _____	
Solo Physical Address (Street Address): _____ _____ _____	Solo Billing Address for this NPI: _____ _____ _____
Telephone #: _____	Billing Telephone #: _____
Fax #: _____	Email: _____

Do you work with an established group practice or institution?  Yes  No

**Group Practice Information**

If you practice at multiple locations, please provide the information below for each location.	
Group Practice Name: _____	
Group Practice Tax ID #: _____	NPI#: _____
Effective date of the group's Tax ID number or EIN (Date legal entity established): _____ (mm/dd/yyyy)	
Date you began practicing with this group number: _____ (mm/dd/yyyy)	
Group Physical Address (Street Address): _____ _____ _____	Group Billing Address for this NPI: _____ _____ _____
Telephone #: _____	Billing Telephone #: _____
Fax #: _____	Email: _____



To certify you as a **Registered Nurse (RN)/Licensed Practical Nurse (LPN)/Nurse Practitioner (NP)**, please provide the following information to confirm you meet TRICARE requirements. PGBA, LLC must have complete provider documentation on file to determine provider eligibility. To confirm you meet requirements, the information provided must be legible, specific and match the criteria listed. Failure to provide complete and accurate information will negatively impact claims payment.

**Licensure:** (Select applicable license)

- Registered Nurse (RN)
- Licensed Practical Nurse (LPN)
- Nurse Practitioner (NP)

License Number: \_\_\_\_\_

Original License Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**or**

**Licensure:** If you practice in a state that does **not** offer licensure as a Nurse Practitioner, please provide the following:

Registered Nurse License Number: \_\_\_\_\_

Original License Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Certification:** *is certified by a national nurse practitioner board*

Yes  No

Certification Number: \_\_\_\_\_

Original Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

By signing below, I attest to meeting the above TRICARE requirements. I understand that federal laws 18 U.S.C. 287 and 1001 provide for criminal penalties for submitting knowingly or making any false, fictitious or fraudulent statement or claim in any matter within the jurisdiction of any department or agency of the United States.

Practitioner Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**PROVIDER'S NOTARIZED FACSIMILE OR STAMP SIGNATURE AUTHORIZATION**

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ being first duly sworn, deposes and says: I hereby authorize PGBA, LLC / Health Net Federal Services in the state of South Carolina to accept my facsimile or stamp signature shown below.

*(Facsimile, stamp or computer generated signature as it will appear on the claim form.)*

as my true signature for all purposes under TRICARE in the same manner as if it were my actual signature, including my agreeing to abide by the TRICARE payment system concept and the remainder of the certification normally signed by the source of care as it appears on all TRICARE claim forms.

\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for  
\_\_\_\_\_ County, State of \_\_\_\_\_

(SEAL)

My Commission expires \_\_\_\_\_

**PROVIDER'S NOTARIZED SIGNATURE AUTHORIZATION**

State of \_\_\_\_\_

County of \_\_\_\_\_

Know all persons by these presents:

That I, \_\_\_\_\_ have made, constituted and appointed and by these presents do make constitute and appoint \_\_\_\_\_ my true and lawful attorney-in-fact for me and in my name place and stead to sign my name on claims, for payment for services provided by me submitted to TRICARE. My signature by my said attorney-in-fact includes my agreement to abide by the TRICARE payment system concept and the remainder of the certification appearing on all TRICARE claim forms. I hereby ratify and confirm all that my said attorney-in-fact shall lawfully do or cause to be done by virtue of the power granted herein.

In witness whereof I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for  
\_\_\_\_\_ County, State of \_\_\_\_\_

(SEAL)

My Commission expires \_\_\_\_\_